

GRAND LAKES MUNICIPAL UTILITY DISTRICT NO. 4  
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District (the "Board") will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Texas 77056, said address being an official meeting place of the District.

The meeting will be held on Wednesday, February 21, 2024, at 11:00 a.m.

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Public comments;
2. Review and approval of the minutes of the Board meeting of January 17, 2024;
3. Review and discussion of the monthly activity reports prepared by the Fort Bend County Sheriff's Office and Fort Bend County Precinct 1 Constable's Office;
4. Bookkeeper's Report, including financial and investment reports; authorize the payment of invoices presented;
5. Tax Assessor-Collector's Report, including status of delinquent taxes; authorize the payment of invoices presented, approval of tax refunds, and transfer of accounts to the uncollectible roll;
6. Review of Delinquent Tax Collection Attorneys' Report from Perdue, Brandon, Fielder, Collins & Mott, L.L.P.; authorize any action necessary and appropriate in connection therewith, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Discuss collection and use of Strategic Partnership Agreement revenues;
8. Adoption of Resolution Concerning Developed District Status for 2024 Tax Year;
9. Operation and Maintenance Report, including:
  - A. Monthly report;
  - B. Appeals of District charges and other customer billing matters;
  - C. Repair and maintenance of District facilities, including consideration of any contracts for same and authorize acceptance of Texas Ethics Commission Form 1295 ("TEC Form 1295");
  - D. Refer accounts for collection;
  - E. Approve write-off of uncollectible accounts;
  - F. Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting

- forms as and if required, and correspondence to and from regulatory agencies regarding same;
  - G. Discussion of assumption of electrical accounts for irrigation controllers from the Grand Lakes Community Association ("GLCA") to the District and authorize contact with the Acclaim Energy Advisors regarding same;
  - H. Reclaimed water system and irrigation; and
  - I. Status of the technology upgrades to the irrigation system;
10. Authorize review of water conservation plan for any required updates;
  11. Authorize review of drought contingency plan for any required updates;
  12. Consider amendment to Rate Order relative to backflow prevention fees;
  13. Engineer's Report, including:
    - A. Authorizing the design and/or advertisement for bids for construction of facilities within the District, and approving of related storm water plans;
    - B. Review and approval of any Storm Water Pollution Prevention Plans or Storm Water Quality Management Plans related to construction within or on behalf of the District, and the execution of any documentation in connection therewith, including wastewater treatment plant site permit;
    - C. Authorizing the award of construction contracts or concurrence of award of contracts for the construction of facilities within the District, approval of any related storm water permits, and authorize acceptance of TEC Form 1295;
    - D. Status of construction of facilities to serve land within the District, including the approval of any pay estimates and/or change orders and authorize acceptance of TEC Form 1295, including:
      - i. Water Plant No. 2 Driveway Replacement Project, including:
        1. Status of Phase II Landscaping Renovations and Improvements at Water Plant No. 2 (HD Outdoor Design); and
    - E. Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District, and acceptance of facilities for operation and maintenance purposes;
  14. Request for issuance of utility commitments;
  15. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
  16. District's Communications Report;
  17. Discuss compliance with the EPA Phase II Small MS4 General Permit, including any training necessary under the storm water management plan; Discuss compliance with the EPA Phase II Small MS4 General Permit, including:
    - A. Review of Year-5 Annual Report; and
    - B. Discussion of any training necessary under the storm water management plan;

18. Review and approval of proposals relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, cyber security liability and pollution liability insurance coverage for policies expiring March 31, 2024;
19. Approval of Joint Election Agreement and Contract for Election Services and authorize any other actions necessary in connection therewith;
20. Discussion of District Agreement(s) scheduled for renewal, including:
  - A. Approval of agreement extensions scheduled to expire in 2025 and 2026;
  - B. Communication to Grand Lakes Community Association regarding contacts with District contractors;
21. Ratification of correspondence to GLCA regarding landscaping by GLCA;
22. Attorney's Report; and
23. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: Christopher T. Skinner (ms)  
 Christopher T. Skinner  
 Attorneys for the District

*Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.*

*The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), and 551.076 (Security Devices).*